

## Procedure for possible enrollment of transfer students (neveninstromers) at De Klipper

Students who have already started at a primary school and, for whatever reason, want to switch to another primary school are called transfer students (Dutch: 'neveninstromers'). Because a change of school is often a difficult decision (not only for the student him/herself), a careful procedure is involved. This procedure is as follows:

First, you will express your interest in De Klipper. To ensure that you get a good picture of our school and our education, an appointment will be made with you for a tour. In general, this is a group tour with other parents in the morning ('groepsrondleidingochtend').

After this tour, we would like to know if you wish to enroll your child at De Klipper. Let us know either way by notifying our management support, Chantel Kralingen, at <u>c.kralingen@daltondeklipper.nl</u>.

If you have indicated that you wish to enroll your child, the education supervisor ('intern begeleider') of De Klipper will contact your child's current school. Because your child is already in education, the current school can provide a lot of information. This gives us insight in the educational needs of your child and to determine whether we can meet those educational needs. If necessary, the education supervisor will also contact parents.

Once all information had been collected there will be a consultation between education supervisor and management whether we can place your child at De Klipper. The education supervisor will contact you about the decision of the school.

According to the national government, primary schools have 6 weeks to collect the correct information to determine whether their school is a suitable place for a student. The 6 weeks may, if necessary, be extended by 4 weeks.